

**progeny**

# **Club Legal**

**Corporate legal support to protect  
and enhance your business**

## Introducing Club Legal by Progeny

In business, certainty is everything. Legal expertise should complement your strategy and give you confidence in the decisions you take. It should be clear, commercially-sound and readily available, but you need to be sure that the costs will never spiral out of control.

**Club Legal by Progeny is a fixed-fee subscription service that builds a tailored body of corporate legal and employee management support around your business.** Together, we'll design a bespoke package around your organisation's specific requirements. It will be available as often as you need it – so you get unrestricted access to relevant advice, with complete transparency on price.

We can help with everything from one-off projects to a fully outsourced service. Whether you just need a sounding board, or require director-level legal counsel, we combine high-quality advice with outstanding client service to enhance your business and give you complete confidence in your decisions.

## Our services

**C**lub Legal offers a wide range of services to suit any organisation. Together, we'll design a bespoke package around your business – including exactly and only the services you need – putting you in complete control of creating your unique structure of support.

### Employee relations, HR and Employment

- Employment contracts, policies and procedures
- Employment law support
- Outsourced HR solutions
- Payroll and HR systems
- Health and safety
- Directors contracts and agreements
- Business immigration

### Corporate and Commercial

- Company formation and start-up support
- Mergers, acquisitions and disposals
- Joint ventures and partnerships
- Restructuring and insolvency
- Business contracts, terms and conditions and commercial agreements
- Outsourced legal counsel
- Management accounting

### Digital, Compliance and IP

- Privacy, eCommerce and websites
- GDPR and data protection
- Trademarks and IP
- Company secretarial and corporate governance
- Training (employee, manager or board level)

### Property

- Real estate planning, acquisition and disposal
- Leasing, property purchase and funding
- Portfolio management
- Landlord and tenant

## The right balance of support

**N**o two businesses are the same. Each has its own set-up, workforce and legal requirements. That's why Progeny have developed a flexible membership model that benefits a huge variety of organisations nationwide. We offer bespoke packages to serve listed companies, private equity funds, start-ups and owner-managed businesses.

Whether you're looking for a comprehensive outsourced solution or specific support to complement your in-house capability, Club Legal can be tailored to suit requirements with a hand-picked combination of services. You might have routine queries on HR and employment law, or need help with necessities like supplier contracts, commercial agreements, employee contracts, HR policies and statutory compliance obligations. Or maybe you're in the process of negotiating a property purchase, acquiring a business, or being acquired.

Whatever you need, our aim is to steer you past the pitfalls to the best legal outcome. Everything is scalable, adaptable and designed around your business.



## Guiding your growth

**B**alancing the interests of your organisation and the needs of your people with the day-to-day running of your business can be a challenge.

**Club Legal takes a strategic view. We're proactive, not reactive. We deal in long-term plans, not short-term fixes.**

We start by investing the time in getting to know your business – your objectives, your aspirations and your growth timeline. Armed with that knowledge, we can guide you through your legal challenges as the demands of your business change – from start-up through to expansion, maturity and exit.

The Club Legal membership model enables us to manage all of your legal matters in a timely and efficient manner. There's no time wasted getting up to speed – at every step, we're ahead of the curve. The model is designed to prevent and avert problems, saving you time and money. We are here to develop your business with legal decisions that protect, strengthen and enhance its value. It's a small investment in the bigger picture.

## Confidence, certainty and peace of mind

**L**egal support is often viewed with fear by businesses. It's seen as something to turn to in a time of crisis. Then the lawyer's clock starts to tick, the cost of support starts to mushroom, and you quickly have another problem on your hands. Practical solutions can be hard to access, and companies often seek support too late, when an issue is already out of hand.

Treating corporate legal support as a one-off crisis purchase is inefficient, expensive and creates unnecessary risk. A lack of expert legal guidance breeds uncertainty and a reactive approach to problem-solving that negatively impacts an organisation.

**With Club Legal we take a different approach.** We see legal support in terms of planning and risk-management, rather than troubleshooting. Our strategic, solutions-focused service model can help to avert a potential crisis and, with its fixed price, takes the added distraction of costs out of the equation.

## On-demand access to expert advice

**W**e build a body of support around your business – available whenever and wherever you need it. Our lawyers listen carefully, respond quickly, and provide outstanding support. We take the time to get to know your organisation, what it requires, and what you want to achieve, so you can enjoy on-demand access to high-quality advice that’s designed to enhance your business.

Club Legal provides ready access to practical guidance and representation on all employee relations and business legal matters to assist you with your daily decisions. Members receive a legal health check at the outset, including a review of all types of contracts, supply agreements, policies, procedures and employee handbooks to ensure they have a solid foundation to build from.

Ongoing support is delivered through the Club Legal Help Desk, providing round-the-clock answers to all your questions, big and small. There is even optional insurance to protect owners, directors and businesses from employee and third-party claims.

## Flexible and scalable support

**C**lub Legal members receive unrestricted access to expert legal advice and corporate legal support through an annual subscription.

We align ourselves with your business with a completely unique and scalable structure of support to match your size and requirements, all hand-picked by you. You’ll have complete transparency on the costs, and we’ll review your service package on a regular basis to ensure that it still meets your needs. This ensures you get exactly the right support to suit your business, with the security of a fixed fee.

### Stage One

We assess your organisation and listen to your requirements, reviewing your documents and procedures to ensure compliance with the latest legislation and best practice recommendations.

### Stage Three

We devise an appropriate and cost-effective package of legal support, within budget, providing access to our expert lawyers for any business-related legal matter.

### Stage Two

We set up the tools to provide the right legal foundation for your business, ensuring that you are properly protected when engaging with customers, suppliers and employees.

### Stage Four

We continue to build our relationship with you by taking time to understand your business. Through our ongoing support and counsel, we become steeped in your company dynamic and operate as an extension of your team, on hand whenever you need us.



## Helping you to add value

Club Legal membership adds value through a range of benefits:

- ✓ High quality advisory services with direct access to designated lawyers to tackle any issue, big or small
- ✓ Comprehensive audit of legal documents to ensure compliance and best practice
- ✓ Assistance with corporate administration, company secretarial and compliance obligations
- ✓ Solicitor document review and preparation facility
- ✓ Access to template documents, letters, checklists and step-by-step guidance
- ✓ On-site support and consultancy
- ✓ Boardroom and management training
- ✓ Dispute resolution and mediation
- ✓ Preferential rates for personal financial and legal advice through our sister companies, Progeny Wealth and Progeny Private Law.

## Summary

**S**ubscription to Club Legal by Progeny provides you with a tailored package of legal and employee management support, offering unrestricted access to expert guidance with an affordable, fixed fee.

We deliver the expertise designed to meet your changing demands, giving you the confidence that all your legal decisions will protect, strengthen and enhance your business.

**To discuss your requirements and arrange a free, no-obligation consultation at your convenience and choice of location, email us at [clublegal@theprogenygroup.com](mailto:clublegal@theprogenygroup.com) or call us on +44 344 225 0660.**

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[theprogenygroup.com](http://theprogenygroup.com)